Rio Gallinas Charter School
Elementary Education Teacher Position

Essential Duties and Responsibilities:

* Communicate accurately and effectively in the content area and maintain a professional relationship with students, staff, and faculty.

* Obtain feedback and communicate with students in a manner that enhances student learning and understanding.

* Develop a variety of teaching methods and resources for each area taught.

* Encourage student involvement, responsibility, and critical thinking skills.

* Create an atmosphere conducive to learning, self-discipline, and development of realistic and positive self-concepts.

* Develop and implement appropriate classroom management strategies while maintaining high expectations for student behavior to encourage cooperation among students.

* Communicate to students in a way that enhances learning, and includes demonstrating effective reading, writing, and mathematic skills.

* Adapt the curriculum to meet the needs of individual students.

* Manage time appropriately.

* Accessible to parents, students, administration, and peers outside the school day, as determined by supervisor.

* Prepare for instruction and show written evidence of preparation.

* Maintain accurate and complete records and report progress or lack thereof to parents in a timely manner.

* Leave adequate preparations for a substitute.
* Use appropriate techniques, strategies, and materials to achieve the desired instructional goal.

* Supervise educational assistants, student teachers and high school vocational lab students.

* Develop and use community and professional resources.

* Comply with school policies, administrative regulations, Public Education Department guidelines and local, state and federal laws.

* Perform other job responsibilities as assigned.

**Minimum Qualifications:**

* Able to obtain a valid fingerprint and background clearance.

* Valid New Mexico teaching license with appropriate endorsements as needed.

* Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Please submit Letter of Interest and Resume no later than Friday, August 18, 2017 to mainoffice@riogallinasschool.org. For more information please call 505-454-8687 between the hours of 8:00 a.m. - 3:00 p.m. Monday – Friday.