



Rio Gallinas School of Ecology and the Arts
Governing Council Meeting
Final Minutes for
Tuesday, August 11, 2015
1107 Montezuma Street, 5:30pm

PROCEDURAL:

Meeting called to order at 5:30pm by Crystal Gallegos, Chair. Quorum declared present.

Members present: Rudy Castellano, Crystal Gallegos, Michael Immerman.

Staff: Gerald Garcia, Director. Guests: Flora Gallegos, parent; Diego Trujillo, parent.

Interim Secretary: Carol Winkel.

Approval of agenda : The agenda was amended to place announcements before the executive meeting. Mr. Castellano moved and Mr. Immerman seconded to approve the amended agenda.

Approval of minutes: The June 16 minutes were accepted, as moved by Mr. Immerman and seconded by Mr. Castellano. The minutes of the special meeting on June 10 were accepted as moved by Mr. Castellano and seconded by Mr. Immerman.

Next regular meeting: set for September 15.

Public Comments: Ms. Gallegos informed the Governing Council of numerous grants and donation possibilities available for teachers. She also suggested that the community (parents, etc.) be asked to volunteer at the school and mentioned the extensive online resources for science.

New Business:

The MOU with Luna CC has been reviewed; the lease is in effect for a year; the director has met with President Sanchez. The school is charged \$500 a month for the required commercial water meter.

Calendar: A strategic planning meeting for the Governing Council is scheduled for October 10, a half-day retreat. A family event, an ice cream social starting at 5:30, is planned for September 1, which will include encouraging parent involvement.

Governing Council membership: There are currently five members; Ms. Carol Winkel resigned in order to participate in professional development with teachers but will attend meetings in order to keep minutes until replaced by an active GC member. Possible nominees for the Council were discussed. GC members will need mandatory training with costs borne by the school.

Director's Report: [See attached.] Twenty computers are now installed at the middle school. The TriAnnual (Priority Schools) meeting was rescheduled for August 31. Enrollment prior to school opening is 88. Audit findings have to do with background checks and food service accountability. The staff listing is as follows: K-1, Paulina Salas; 2-3, Amanda Ortiz; 4-5, Elizabeth Johnston; Reads to Lead, Alicia Martinez; ELA-Social Studies, Karen Sickler; Math-Science, Alma Rudolph; Spanish, Yolanda Garduño; Special Education, Aja Currey; Educational Assistants, John Peden, Ania Roske; Administrative Assistant, Michael Jensen; Student Nutrition, Faye Solano; Custodian, Sam Jaramillo.

Employee Handbook: The attorney will train GC members regarding the policies and procedures in the handbook. To complete the approval to purchase the handbook, the GC will vote at the next meeting.

Improving Communication: Dropbox is available. It is important to establish a process that works for everybody.

Action Items:

Review of Financial Reports: Review of financial reports and expenditures from July 21, 2015, were approved by the Council, as moved by Mr. Immerman and seconded by Mr. Castellano. The date of the current financial review was corrected to August 11, as moved by Mr. Castellano and seconded by Mr. Immerman. The Bank Reconciliation Reports were approved on a motion by Mr.

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Castellano and seconded by Mr. Immerman. The Payroll and Accounts Payable Payment Vouchers, Bars #2-5, and the Finance Report were approved on motions by Mr. Immerman and seconded by Ms. Gallegos.

Approval of Contracts 2015-2016: In a motion by Mr. Castellano and seconded by Mr. Immerman, the Governing Council approved the contracts to be issued following the procedure carried out by the director.

Committee Nominations: The list of committees and nominations is attached. Consideration of the Mission Statement is postponed.

Announcements: Relevant information and dates were covered during the meeting.

Closed Meeting/Executive Session: The chair called the Governing Council into executive session at 7:02. Due to Mr. Immerman's departure, there was no quorum. The Council came out of executive session at 7:11, with no action having been taken.

Adjournment: On a motion by Mr. Castellano, the meeting was adjourned at 7:14.

Minutes submitted by the interim secretary, Carol Winkel.