



Rio Gallinas Charter School  
Governing Council Meeting  
Approved Minutes for:  
Wednesday, November 16, 2016  
WLV Board Room, 179 Bridge St., 5:30 PM

**PROCEDURAL:**

Meeting called to order at 5:34pm by Crystal Gallegos, Chair. Quorum present.

Members Present: Crystal Gallegos, Rudy Castellano, Rae Laing, Michael Immerman, Emilio Aragon, Patrick Marquez (@5:44pm);

Kirk Ludi, Director

Members Absent: Georgina Ortega, Jude Romero

Pledge of Allegiance recited.

Proof of Notice as posted and emailed presented.

Approval of Agenda: Moved, R. Castellano; Seconded, R. Laing; approved without opposition.

Approval of Regular Meeting Minutes for 10.19.16: Moved, M. Immerman contingent upon correction of typo within the Discussion Section; Seconded, R. Castellano; approved without opposition.

**PUBLIC COMMENTS:**

None present.

**DISCUSSION:**

1. Aja Curry, Special Education Director
  - a. Positive progress overall, smallest caseload ever of 14 students. (Decrease partially due to student transfer & graduation.)
  - b. Some 1:1 assistance required; Several students currently being evaluation.
  - c. All legal requirements are being met and IEP's followed fully, though staffing resources continue to be a challenge. (It was noted that NMHU interns are not specifically helpful to Special Education needs, but are helpful in other areas.)
  - d. No Emotional/Behavioral qualified students at this time; primarily working with Learning Disabilities and OHI (Other Health: i.e. ADD/ADHD).
  - e. Speech/Language needs being met by Adelaide Simpson from Rainbow Road Therapy.
2. Explanation of Financial Report Structure
  - a. Refer to handout.
  - b. 2 signatures required for checks over \$5,000.
  - c. Checks must be signed by someone other than payee.
  - d. Checks over 1 year old are void.
  - e. Payroll is public information.
  - f. Carmen: 505.377.4347; available for further explanation as needed.

**ACTION ITEMS:**

1. Approval of BARS-

Moved, M. Immerman; Seconded, R. Laing; approved without opposition.

2. Approval of Payroll & Accounts Payable Payment Vouchers- Moved, M. Immerman; Seconded, R. Castellano; approved without opposition.
3. Approval of Mileage reimbursement (Governing Council to follow PED guidelines, retroactive for the entire 2016/17 school year)- Moved, M. Immerman; Seconded, R. Laing; approved without opposition.

**REPORTS (informational):**

1. Director's Report. (See handout.) K. Ludi to create updated calendar for the remainder of the school year to be distributed to parents & Governing Council upon return from Winter Break.
  - a. Discussion: Fresh Food Grant; Local food availability.
  - b. LCC Utilities.
2. Committees
  - a. Strategic Planning: Will reconvene after Winter Break.
  - b. Policies & Procedures: Bylaws & Handbook Handout to be discussed at next meeting.
3. NMHU- Book donations received for K/1 and reading interventionist. See email re: mission statement; to be discussed next meeting.
4. Handbooks Parent/Student 2016-2017: No update at this time. Digital copy to be sent by K. Ludi to Governing Council for review before dismissal for Winter Break.

**FUTURE BUSINESS:**

1. Grant Writing possibilities 2016-17
  - a. McCune: Unavailable
  - b. Carl Perkins: Unavailable

**ANNOUNCEMENT/INFORMATION:**

1. WLV Finance Committee December 6, 2016.
2. WLV Board Meeting December 8, 2016 at 6:00pm.
3. Luna Board Meeting December 13, 2016 at 5:30pm.
4. Next Rio Gallinas School Governing Council Meeting January 18, 2017 at 5:30pm. (No meeting to be held in December.)

**EXECUTIVE SESSION:**

1. Approval to move into Executive Session at 7:35pm- Moved, M. Immerman; Seconded R. Laing; approved without opposition.
2. Session attended by: Crystal Gallegos, Rudy Castellano, Rae Laing, Michael Immerman, Emilio Aragon.
3. No Action taken.
4. Regular meeting resumed at 8:05pm.

**ADJOURN:** 8:07 pm.

Minutes Submitted by R. Laing, secretary.